

# TERMINAL CITY CLUB

## BANQUET (CAPTAIN) SUPERVISOR

### ABOUT THE POSITION

The Terminal City Club, Vancouver's Premier Private Members Club, is in search of an experienced Banquet (Captain) Supervisor to join the team. The successful candidate will have a polished and professional style while delivering uncompromised service to the Club's members and guests in this Part-Time role.

Terminal City Club has 11 meeting spaces, 2 ballrooms, 2 restaurants, 1 pub, 1 wine lounge, 6 billiards tables, 3 squash courts, a four lane-25 meter swimming pool, a state-of-the-art fitness centre and licensed patios on 4 levels of the club with sweeping views of the North Shore mountains. We work with members and non-members to provide a tradition of service on which the Club was founded.

### JOB RESPONSIBILITIES

- Provide quality leadership support to a team of banquet servers; applying supervisory skills and motivational abilities to the daily operation
- Actively supervise and assist with banquet functions; plan and assist with set-up as directed by the Banquet Management team
- Assist with staff training and development to ensure departmental standards are met
- Ensure Club service standards are upheld at all times
- Ensure Food & Beverage standards are maintained at all times, taking corrective action as necessary

### REQUIRED SKILLS AND EXPERIENCE

- Minimum 2 years supervisory experience in a high-end establishment/banquet facility
- Proven ability to provide consistent, detailed leadership toward anticipative guest service
- Positive attitude, courteous disposition and ability to work effectively under pressure
- A polished image and exceptional communication skills
- Natural affinity towards all types of food service concepts
- General wine and mixology knowledge combined with practical bartending skills
- Serve It Right certification
- Food Safe certification
- Flexible hours and variable shifts based on business needs; days/nights/weekends
- Knowledge of audio visual equipment an asset

### HOW TO APPLY

If this sounds like you, please submit your cover letter and resume to: Robert Pankhurst, Banquet Manager at [rpankhurst@tcclub.com](mailto:rpankhurst@tcclub.com).

*We thank all applicants for their interest. Only those candidates being considered will be contacted.*